



YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	LATE LAL SHYAM SHAH GOVT. NAVEEN COLLEGE MOHLA
• Name of the Head of the institution	DR. GHANAT KUMAR JOSHI (PRINCIPAL IN-CHARGE)
• Designation	ASSISTANT PROFESSOR
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07747299104
• Mobile no	9424109891
• Registered e-mail	principal_gncmohla@rediffmail.com
• Alternate e-mail	principal1915gncmohla@gmail.com
• Address	NEAR BY SDM OFFICE , MOHLA MANPUR ROAD
• City/Town	MOHLA
• State/UT	CHHATTISGARH
• Pin Code	491666
2.Institutional status	
• Affiliated /Constituent	AFFILIATED
• Type of Institution	Co-education
• Location	Rural

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	HEMCHAND YADAV VISHWAVIDYALAYA DURG				
• Name of the IQAC Coordinator	RUPLAL				
• Phone No.	07747299104				
• Alternate phone No.					
• Mobile	8357991126				
• IQAC e-mail address	iqac2015gncmohla@gmail.com				
• Alternate Email address	principal_gncmohla@rediffmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)					
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.naveencollege.com/portal/academic-calendar/				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.06	2022	07/12/2022	06/12/2027
6.Date of Establishment of IQAC			02/09/2015		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	NIL	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	4	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
As per the recommendation of NAAC team a letter is posted to the CG Government to fulfill the vacant posts of Librarian, sports officer and all the teaching and non teaching posts.		
A request for Hostel was sent to the CM of C.G. in "BHENT MULAKAT" Program held in Durg.		
Plantation of Ashok and Gulmohar saplings are done for to beautify the college campus.		
A letter was sent to the C.G. Government for the up-gradation of B.Sc. into M.Sc., B.Com into M.Com and B.A. into M.A. Political Science.		
Students are motivated and helped to apply for competition examinations. 28 students applied for Agniveer- Air Force 2024.		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
For preparation of NAAC 2027, it is very important to submit AQAR correctly and on time. Keeping this in mind, college professors have been appointed heads of the seven criteria and other junior teachers have been kept to assist them.	AQAR is being submitted to naac on time
F.D.P.	FDP report submitted
Installation of tin shed for the fee counter and water cooler.	Tin shed installed.
curriculum teaching work	Teaching according to prescribed by the Hemchand Yadav University Durg.
A letter was written to the Higher Education Department to increase seats of UG classes	On UG Classes seats are increased
Restoration of non-functional computers and printers .	Repaired / restored
Constructions of Help-Desk, Slider Window installation at Botany Lab, Electricity repairing.	Constructed - Installed & Repaired respectively.
Construction of Flower Bed.	Construction completed.
Course based wall painting & Quotation writing.	Painting and Writing work has been done.
Construction of Ramp to facilitate DIVYANGJAN.	Construction completed.
To form and register ALUMNI COMMITTEE.	Formed and Registered.
13.Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	07/02/2024

15. Multidisciplinary / interdisciplinary

At UG level - BA (Political science, Hindi Literature, Sociology, Geography), B.Sc. (Botany, Zoology, Physics, Chemistry, Mathematics), B.Com. At P.G. level Hindi and Geography classes are conducted in our college. Our college is a government college and it is affiliated to Hemchand Yadav University and here the guidelines issued by the University / State Government / MHRD / Central Government from time to time are fully followed.

16. Academic bank of credits (ABC):

The concept of the Academic Bank of Credits (ABC) is designed to promote flexibility and mobility in education, enabling students to have more control over their learning paths and facilitating the recognition of their achievements across various educational programs and institutions. AT Late Lal Shyam Shah Govt. Naveen College Mohla, we have been providing guidance to the students to create their ABC ID as it will be required for Accumulation of Credits, Transferability, and Recognition of Prior Learning & Credit Conversion. We have encouraged our faculties and have been given directions to overlook these student registrations. Also, our affiliating university, Hemchand Yadav Durg University has made it compulsory to have ABC ID for filling exam form, so it has helped students to create their ABC ID necessarily.

17. Skill development:

Self-employment training program related to raj mistri, electrician, plumber, mobile repairing etc. has started in the college under Mukhya Mantri Kaushal Yojana. NSS, sports and cultural activities. The college will follow the suggestions of the affiliating university and will try to organize more and more skill development programs enhance skills of students.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college is located in rural and tribal belt, there are many types of dialects and culture, but it is very difficult to write it in the absence of proper grammar. To preserve these languages and culture, it is very important to adopt a scientific approach. Today, in online teaching, only English language is mainly used in communication. If the local language is also included in the teaching through online medium, then more meaningful results will be obtained. In order to promote /integrate the local language, art and culture, the college organizes various cultural and extracurricular activities. As the local dialect is Chhattisgarhi, most of the cultural programs are organized in Chhattisgarhi, due to which students feel proud about their language and culture. To clear the doubts of the students and to build a good communication with the village students teachers often speak in local dialect so that students could tell their problems without any hesitation.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Teacher and students should be motivated to improve their learning skill through online courses like NPTEL and SWAYAM websites in their area of interest and specialization. Teacher should be a continuous learner and motivator to students. The outcome is the student's position at the time of employment after getting degree. Program outcomes, Program specific Outcome and courses outcomes are give in the institutional website. In this regard, the college is ready at its level and detailed guidelines are awaited from the government regarding the new education policy.

20.Distance education/online education:

India is a country of villages, most of its population lives in villages, online and distance education will prove to be a boon for them. Although there is no distance education course in the college, but for the last three years after covid 19, all the courses conducted in the college have been successfully taught through online medium. Whatever guidelines of the government will be received regarding distance education and online education will be followed.

Extended Profile

1.Programme

1.1

154

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 504

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 357

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 173

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 15

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 15

Number of sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	154
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	504
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	357
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	173
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	15
File Description	Documents
Data Template	View File

3.2	15
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	13
Total number of Classrooms and Seminar halls	
4.2	13.74
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	15
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College offers UG courses in Art's, Commerce and Science and PG courses in Hindi and Geography. This year more than 1000 students are enrolled. The purpose of the college is to provide higher education to students in order to enable them to become a responsible citizen of the country. The college also focuses on extracurricular activities for which it has NSS unit, Red Ribbon and Red Cross Unit. NSS volunteers learn social awareness by involving themselves in activities like plantation, cleanliness and blood donation. Students are encouraged to take part in sports and other activities/events for their all round personality development. Sports events are conducted every year on regular basis so that students may grow well.

This college was established in 2007. The number of students is increasing every year, which shows their satisfaction towards the college .The college administration is doing its best to encourage students to become familiar with technological devices and its

function. Extracurricular activities are equally promoted by our energetic teaching staff. Students spend their precious time with books available at library to enhance their knowledge. Students deserve free and fair academic atmosphere at educational institution which is our primary objective.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college adheres to the guidelines laid down by the state government in general and the university in particular. We try best to provide 180 days of teaching in a calendar year. Special classes are taken if needed. The college adhere to the sports and calendar framed by the university as well as completing the syllabus within the specified period. All programmes are properly scheduled and celebrated in the settled time period. The regular professors and the guest lecturers are engaged in required classes. The college staff also put in extra labour and effort to execute all the activities as per the academic calendar.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

04

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution upholds its obligation to society in general and to its students in particular. Hence lectures, seminars, debates, poster making, essay writing, painting competition are held on cross cutting issues like gender sensitization, humanrights, culture enrichment etc. The Botany department in collaboration with the NSS unit of the college is always conscious of the environmental aspect and each year adds to the plantation of sapling. In community orientation the NSS unit adopts a village every year and volunteers of the unit live there for seven days and aware the villagers about sanitation, hygiene, vaccination, education, central and state government policies etc.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

402

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

402

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	https://www.naveencollege.com/portal/wp-content/uploads/2024/10/feedback-marge.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.naveencollege.com/portal/wp-content/uploads/2024/10/feedback-marge.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1179

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

431

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

STRATEGIES-

1. ADVANCED LEARNER - Seminars/ Workshops, Inter-college Event

Participations, Guidelines to Competitive Exams, Enterpreunership skills/Startups , Personality Development Classes, Course Based Research etc.

2. SLOW LEARNER - Personal Attention, Counselling Sessions, Remedial Classes, Incorporate Audio and Visual Materials, Group Study, Extra Classes , Motivational Classes ,Providing Study Material like syllabus and Question Booklets, Poster Making, Essay Writing And Drawing Competitions etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1179	15

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential Learning Participated Learning Problem Solving Method
Field Visits

Dissertation

Group Discussion

Role Plays

Presentations

Committees and Cell Activities

Case Study**Research Project**

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

1. Smart Class Rooms**2. Online And Offline Classes****3. Departmental Lab****4. Departmental Library****5. Seminars****6. Webinars****7. Career Guidance Program****8. Motivational Classes****9. Laptops/Smart Devices**

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

11

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

05

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

01

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

05

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment Internal assessment is continuous, periodic and internal in which assessment is done in relation to certain abilities and skills of the students .. Internal assessment has to be planned at the time of curriculum development and syllabus interpretation. Internal assessment is assessed by the professors of the college and no external teacher/professor is involved in this. Internal assessment demands the outcomethan the abilities and skills of the students. Internal assessment also serves as a basis for professional development. Internal assessment types-

- Unit Tests
- Terminal Tests
- Pre annual Exams
- Internal Exams

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Transparency- At the beginning of the session faculty members inform the students about the various components of the assessment process. During the session the internal assessment test schedules are prepared as per the Affiliated University's Guidelines and communicated to the students well in advance. Answer sheets are shared to the students after assessment. **Time-Bound- Assessment**

within time frame. The institution follows open evaluation system where students' performance is displayed on the Notice Board within time frame. Grievance resolution within stipulated time frame. Efficient-

- Process is structured and well executed.
- Time based approach to resolve grievances.
- Multiple opportunities for grievances redressal.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college has clearly stated learning outcomes of the Programs and Courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

- Learning outcomes of the programs and courses are discussed with students at the end of each topic by the faculty.

-Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students.

-The students are also made aware of the same through Tutorial meetings.

-Workshops have also been conducted for developing the Programme, Educational Objectives and Learning outcomes at college level.

- The importance of the learning outcomes have been communicated in every IQAC meeting and Institutional Committee meetings.

The institution is running Under Graduate (B.A, B.Sc, B. Com) and Post Graduate (M.A. Geography And M.A Hindi) courses for the students. There are 11 subjects in the college viz. English, Hindi, , Political Science, Sociology, Geography, Chemistry, Physics, Botany, Zoology, Mathematics and Commerce. Geography and Hindi Literature was introduced in (2016-17) session.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.naveencollege.com/portal/wp-content/uploads/2022/05/2.6.1-Additional-Information-pdf.pdf
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Programme Outcomes (POs)

-Employment

-Research

- Critical thinking
- Social Awareness and Interaction,
- Political Consciousness,
- Ethics and Responsible Citizenship,
- Awareness and Sensitivity to Environment and Sustainability

-Women Empowerment and Inclusive Education.

Programme Specific Outcomes (PSOs) and Course Outcomes (COs)

- Subjective Knowledge and skill.
- Awareness and sensitivity to local, national and global problems related to deprivation, socio- political issues, gender, environment, discriminatory and exclusionary practices.
- Interest and capacity for research.
- Employment capacity.

Evaluation and the level of attainment

- Internal Evaluation, End Semester /Annual Examinations and personal interaction. Pass percentage between 40% to 65% in the past 5 years. Dropout rate is low.

- Self-financing programmes which centre on topics of gender, environment, human values and skill development.

-Syllabus revision .

-Vibrant NSS.

- Departmental seminars, surveys, presentations, debates, etc. on topics dealing with vital social, political, economic, ethical and environmental . Activities are assessed. The awareness and sensitivity level is good,

- Active participation of students in NSS and activities of departments attests to their sense of Ethical and Responsible Citizenship.

- Achievement level of Women Empowerment and Inclusive Education is excellent considering the percentage of women students in the college, ranging from 55% to 60% in past 5 years.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

173

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.naveencollege.com/portal/wp-content/uploads/2024/10/feedback.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

1.Human Resources: The institute recruits dynamic & highly qualified faculty to mentor and channelize the young minds. Faculties are also encouraged to participate in various skill enhancement programs under govt. schemes.

2.Creating research traditions among faculty members and students.

3.Motivating to undertake minor and major research projects from various funding agencies.

4. Recommend to organize more number of seminars, conferences and workshops.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NA

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution has been conducting multiple extension activities in nearby localities and the college. These activities have sensitized students to social issues and help in total personality development and indirectly society as well. The College committee spreading the awareness about environment, pollution, waste management, water conservation, firewood, health and hygiene etc. As a result local people gain the knowledge about different causes, consequences, and solutions to environmental problems. Thus local people committed to increase the forest cover area. In this context the college inculcates social responsibilities and citizenship role among the students by providing platform to participate in extension activities to sensitize them to range of issue around them including environmental degradation, domestic violence, addiction, Traffic awareness etc. Hence engaging students in community-based activities is priorities of the college. Students are getting chance to learn how valuable and fulfilling it can be given back to others. Swachchh Bharat Abhiyaan is arranged in the village. Rallies are arranged on various issues for the awareness of the villagers. Surveys are made to know the realities of the village. Projects are given to the students to explore their own neighbourhoods.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

All the departments of the college are being supported via various infrastructural scaffolds. The institution possesses equipments, apparatus, Books, Teaching- aids, Furniture and Fixtures, ICT facilities. Infrastructural enhancements are also done through various other financial resources in the form of UGC grants, Research Projects etc. Also, future needs are identified and supplemented from time to time.

1.13 Well aerated classrooms with proper sitting capacity and electrification. Green boards are installed in all the classrooms.

2. Well equipped UG and PG Laboratories in the college.

3. One smart classrooms for enhancement of teaching learning process.

4. College has a library.

5. 8 ICT enabled classrooms

6. A reading room /Girls' common room

Infrastructural support system for better teaching- learning process available in the college campus also includes:

- One seminar hall with latest multimedia (LCD and Audio) for facilitating presentation during workshops and seminars.
- LCD projector in most of the classrooms.
- Color printers- 01
- Photocopy machines- 03

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Facilities for sports:

- Outdoor games(cricket, football, volleyball kabaddi, kho-kho)and indoor games like Badminton, Table- Tennis, Carom, Chess, Ludo.
- A sports/store room.
- Shoes and uniform facility.
- Separate uniforms for different faculty's players are provided for interfaculty events.
- Provision of TA/DA for State and National events.
- There is a provision for Refreshment and Lunch to participants and staffs for various events.
- Winners are falicitated with mementos/ rewards.
- Mike arrangements, Podium, Banner.
- Annual budget.
- The college has an NSS unit.
- Budget from government for NSS unit.

Facilities for Cultural Activities:

- Social Geathering, Annual Function, Youth Festival.
- Separate budget.
- Separate rooms for boys and girls for preparation of cultural events.
- Refreshment to all the participants, students and staffs for various events.
- Separate in-charges for different events.
- Winners are falicitated with mementos/ certificates.
- Students are motivated to participate in cultural events organized during traffic week, women empowerment, Rajyotsav, inter college competition etc.
- Participants are financially supported in the form of choreographer, dress, transportation etc.
- The college provides TA/ DA. for university /state /national level competitions.

Students are motivated to participate and unveil their talents on special occasions like Republic Day, Independence Day, Gandhi Jayanti, Swami Vivekananda Jayanti etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

09

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

13.74

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has one library room. Library has a huge collection of Text books, Reference books and others books. A visitor record is

maintained for students and faculty members, New Arrivals of books are displayed on rack. The library has under closed circuit television (CCTV) surveillance Cameras. The collection includes more than 15000 books. During the last five years 2145 books were bought. The collection of books include documents covering a wide range of subjects from Hindi literature, Geography for P.G., and pure sciences (Physics, Chemistry, Mathematics, Botany, Zoology), arts (Political Sci., Geography, Sociology), commerce and reference books etc. for U.G.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources E. None of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

5.64

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

9

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- New methods of teaching have been adopted by various departments.
- .Teaching is being done using ICT in many departments.
- .To promote this practice the number of ICT classrooms are being increased and WIFI access has been provided to the students and teaching staff.
- The college has one smart classroom for enhancement of teaching learning process. Computer Labs.
- There is a seminar hall with latest multimedia (LCD and Audio) for facilitating presentation during workshops and seminars.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

20

File Description	Documents
Upload any additional information	View File
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

13.75

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

LibraryThe books and journals are maintained against disfiguring. Book binding, Stock verification, Pest control are done. Library Committee has been constituted for co-ordination in respect of learning resources.

Computers: An adequate number of computers with internet connections and utility softwares are maintained by outsourced technicians and Lab-In Charges.

Classrooms, Conference Hall:Enough seating capacity and LCD projectors.

Laboratory: Laboratory Records & equipments are maintained, calibrated and serviced periodically as per the process. Major repairing is carried out by external agencies.

Sport equipments: Physical Director looks after the sports facilities and activities. The sports equipments are issued as per the schedule of the events. If any equipment gets faulty, sports director submits proposal for maintenance.

Electrical, Drinking water coolers etc.: Technicians look after maintenance of electrical and water drinking facility.

CCTV, Security etc: CCTV security system with LCD projectors.

Maintenance of other support systems: Cleanliness of corridors, Sanitization washrooms, classrooms, laboratories, Overhead water tanks, Water coolers and premises is done by external agencies.

Inspection before start of every session:-

- Classroom facilities -lights, fans, LCD projector, sound system, internet connections.
- Computers, Printers.
- Stocks
- Facilities like toilets, classrooms, corridors.
- Specific needs of the students and staffs.
- Sports equipments , ground, courts and indoor games facilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

786

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

786

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

8

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

02

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

03

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has a student council. As per the guidelines laid down by the state higher education department every year. Student council is constituted through election or nomination as the case may be. The council looks after the academic and extra curricular needs of the student. The major events that the council organizes are the college fresher's and annual college fest. Besides that the council organizes various seminars pertaining to student personality development, environmental awareness etc. throughout the year. It is the duty of the council to listen to the grievances of the students of the college and take appropriate action for the same. The council helps in class teaching, academic activities, cultural activities, sports, environmental issue. They work hard and coordinate with the various officers in charge of the committees of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

56

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has no Alumni Association and there is no any contribution by the Alumnus for the development of the institution through financial and/or other support services.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION

To empower the girls by providing them higher education. The institution helps these deprived lots to bring them out of ignorance and darkness and lead them to a bright future. To equip students with the knowledge, skill, independent and values that are necessary for sustaining one's balance between a livelihood and life by providing an effective, supportive, safe, accessible and affordable learning environment.

MISSION

1. To empower students of diverse backgrounds and varied aspirations.
2. To endow with opportunities through innovative and flexible learning.
3. To effect and sustain a student centric culture.
4. To enable the students towards sustainable development..
5. To improve speaking skill in English.

Reflective Governance:

The empowered team of the college involves Principal, convener of different committees, Teaching & non-teaching staff, IQAC committee, student representatives, and JBS. These ensure proper functioning of the policies, rules and action-plans. Examination, NSS, library, sport, career -counseling cell, cultural, literacy, anti-ragging, RUSA, UGC, disciplinary, scholarship & grievance redressal committee etc. to support the vision and mission of the college.

Regular meetings with HoDs and faculties. The teaching-progress is checked monthly. Monitoring of class room activities by CCTV. Plans are implemented by Principal with finance committee. Financial requirements are proposed by committees, Principal /JBS

committee approves it.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- The head of the institution guides the faculty at every step by providing effective leadership to all the committees work under his supervision and he keeps giving suggestions for policy implementation and its improvement from time to time.
- All the plans and faculty improvement programme are made through the Principal.
- The IQAC has been established under the head of institution and teaching staff which monitors and evaluates policies.
- Organising various activities like-career guidance, student motivational programme, skill development programme, social activity programme etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- The main aspects considered for implementation are infrastructure development like, new class rooms, auditorium, laboratory, boundary wall, library building, etc.
- A massive awareness drive was undertaken through village awareness programme on various problem like AIDS, blood donation, prohibition of chewing tobacco ,smoking, drinking liquor, voter awareness rally , cleanliness programme, road safety programmes etc.
- We trying to open new PG courses like, Sociology, Political Science , Commerce ,Chemistry, Botany, Zoology, Mathematics in our college.

- Social change is a universal process. It is found in all societies and all stages of social evolution. Keeping in view of bringing a change in society and nation building the institution felt the need of producing responsible and sensitive citizen.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Principal is head of the college who is appointed by the Department of Higher Education, Government of Chhattisgarh. The principal has to follow the orders of Higher Education Department, Govt. of Chhattisgarh and Hemchand Yadav University Durg, MHRD, UGC, and the District Magistrate. The principal is assisted by the teaching and non-teaching staff. Different committees under the head of faculty members have been formed to carry out the different tasks and duties in the college. The different committees are Admission Committee, Anti-ragging Committee, Internal exam Committee, etc. Apart from this Examination in-charge, Nodal officer for AISHE, NAAC, SVEEP and Red Ribbon Club, Student's in-charge, Programme officer for NSS, UGC In-charge etc. The office staffs carries out the admission process, scholarship, enrolment of the students in the university, distributing mark sheet and TC, drinking water, cleaning of the classrooms, maintenance of college campus etc. The administration setup is decided by the state government. The service rules are governed by the general government rules followed by the Chhattisgarh Government employees. The promotion rules of non-teaching staff are in accordance with the state government rules. In the promotion of teaching staff, state government follows UGC rules.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The welfare measures are as same as applicable to all other state government employees.

Following are the main existing effective welfare measures for Teaching and Non-teaching staffs:

1..GPF/CPF/DPF benefits- for provident fund. The advance can be taken for various purposes like festivals, children's education, Marriage, for Construction of house or the purchase of vehicles.

2.Rule of Medical reimbursement for teaching staff as per government law. Non teaching staff got fixed medical allowance.

3The teachers staff can also avail fellowship programmes of UGC, with the support of the state government and the college authorities, to pursue research.

4. Medical leave, Maternity leave, Fraternity leave for eligible members.

5. E.L. - Earned Leave. 30 days for non teaching staff and 10 days for Teaching staff in a year.

6. Summer and Winter vacation for teaching staff.

7. Thirteen Casual Leave and Three Optional leave in a year. As our college is situated in tribal region there is provision of extra 7 Days Project CL and 10 days Project EL.

8. Rule of Medical reimbursement for teaching staff as per government law. Non teaching staff got fixed medical allowance.

9. GIS benefits - for group insurance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- College has performance based appraisal system for teaching and non-teaching.
- The head of the departments are instructed to assess the performance of the faculty member and report to the Principal orally from time to time.
- The Principal himself observes the day to day working of the staff and then evaluate each of the matter the end of each academic session on the basis of their self assessment forms.
- Principal also receives the confidential reports from the faculty members.
- The Principal takes steps to improve the faculty on the basis of review and evaluation.
- The out come of such a system is quite encouraging.The teachers have become aware of the significance of their work like teaching, learning, extension activities, research and academic contribution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit:-

- The internal financial accounting is done every month.
- The internal audit committee conducts regular inspection of income expenditure and assures the implantation of purchasing rules and regulations made by the government.
- A report of the monthly expenditure is prepared and sent to directorate of higher education.

External Audit:-

- The financial transaction of the college is of several types.The funds are - Janbhagidari funds, Exam funds etc.

- The audit of the above funds is not done in year 2022-23 by Chartered accounted or by the auditor appointed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- All financial matters for collection and salary are supervised and taken care by the Principal.
- The established expenditure of the college including salary and other expenditure is meted out by the department of higher education, government of Chhattisgarh for which an estimated budget is sent to it.
- Janbhagidari samiti funds are utilized for the benefit of the students.
- Payments is done only if authorized by the Principal.
- Most of the payments are done through cheques, RTGS and bank draft.
- Examination funds are also utilized judiciously.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- Keeping in view the vision of the college is to provide quality education and prepare the under privileged students from rural and urban areas to meet the challenges of education by equipping them with knowledge and skill in their chosen field .The IQAC has been constituted as per the guidelines specified by the NAAC.The IQAC of the college endeavours to provide high quality teaching-learning experiences and enhances a culture of quality consciousness in all processes of teaching-learning and administration. The committee regularly meets with the students/teachers/stakeholders to discuss about various issues and matters related to quality of all internal matters of the college.The IQAC ensures timely submission of Teaching plans, Mentoring records, Records of Remedial classes by faculty members and Annual Planners by the teachers.To achieve the above objectives, the faculty members make use of internet, LCD projector, mobile, PPT etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The following measures have been taken by IQAC to improve the

teaching:-

- Learning: the IQAC evaluates the teaching learning process through the students feedback and with the help of the departments.
- New methods of teaching have been adopted by various departments.
- Teaching is being done using ICT in many departments.
- To promote this practice the number of ICT class rooms are being increased and WiFiaccess has been provided to the students and teaching staff.
- The Principal conducts meeting of the staff council to review the overall performance of the college and the departments and present the perspective plan to improve the prospective performance
- The college reviews the results and academic activities of the college.
- The Principal finally reviews and make decision regarding its further implementation

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution is committed to provide a safe environment for all the girl students by taking steps to address gender equality in the campus. Compound wall, CCTV, Sexual harassment committee, Girls' common room are some of the facilities provided to the girls students.

A. Safety and security:- To ensure the safety and security of the students, CCTV cameras have been installed at the entrance and every corner of all the building blocks in the college. The college has set up the women's cell for the girls in which the women staffs and the members of the committee give attention focused on the protection of girls in the premises of the institution.

B. Counseling:-The teachers of the college personally counsel the students for their personal, family, economic and psychological problems.

C. Common Rooms:- Girls common room is provided to female students.

Other relevant information:- Help desk is available in our college where relevant information is provided to the students on matters pertaining to admission, exam, fees, scholarship, etc.

File Description	Documents
Annual gender sensitization action plan	NA
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	NA

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college is taken a step to the proper management and disposal of waste on the campus.

- **Solid wastemanagement:-** The solid waste like plastic, card board packing material, glass, etc. are collected in the dustbin of the college and disposed by cleaners and peons.
- **Liquid waste management:-** Liquid waste are disposed by cleaner and peons.
- **Biomedical waste management:-** Nil
- **E-waste management:-** Out dated electronic equipment is placed in a specific room till these are handed over the local e-waste collector. E-waste are collected and disposed through proper agency.
- **Waste recycling system:-** Nil
- **Hazardous chemicals and radioactive waste management:-** Radioactive chemicals are not used in practicals. Some of hazardous chemical is diluted by water and disposed. The liquid wastes from the science laboratories are collected

carefully into containers and disposed with caution far away from the college campus in a non-habited area.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

C. Any 2 of the above

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college celebrates the different festivals with joy being a large country with large population we present different states, religions, cultures. Through activities students get acquainted with the different cultures of our nation and help to develop tolerance and harmony towards cultural, regional linguistic and also communal, social, economic and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- Our college provides human dignity, equality, social justice, human rights, and freedom, respect of constitution in the national life. The whole country is governed on the basis of the rights and duties enshrined in the constitution of India.
- Every year Republic Day is celebrated on 26th January by organizing activities, highlighting the importance of Indian constitution day celebrated on 26th November . Independence day is also celebrated every year to highlight struggle of freedom and importance of Indian constitution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	https://www.naveencollege.com/portal/wp-content/uploads/2024/10/Photo-1.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts D. Any 1 of the above

periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- **International Yoga day:- Celebrated with the staff and local bodies' members.**
- **Independence day- Celebrated with the students and staff by hosting the National Flag and reciting the National Anthem.**
- **Teacher's day- Teachers addressed the student and delivered lectures on the philosophies of Dr. Radhakrishnan.**
- **NSS Day- The NSS officer and NSS students organized the day.**
- **Gandhi Jayanti- Teachers delivered a lecture on swatch bharat abhiyan which was followed by a rally conducted by the student members of NSS and all students.**
- **Sardar Vallabh bhai Patel Jayanti- is celebrated as national unity day on 31 october.**
- **Constitution day -Celebrated on 26 November. The objective of the program is to inculcate constitutional obligations,**

awareness and to sensitize the students about importance of constitution..

- World Aids Day - Celebrated on 1 December in our college. The objective of the program is to aim to unite in the fight against HIV and to aware the people.
- Swami Vivekanand Jayanti (Youth Day)- National Youth day is celebrated on 12 January.
- National Voters day-Celebrated by all the students of college and rally organized on 25 January.
- Republic day- Celebrated with the students and staff by hosting the National Flag and reciting the National Anthem

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title (1)

"Social work of Blood "

Objectives

Awareness/ social work/ ultimate welfare to humanity.

The Context

To create an environment where the students can realize the importance of community welfare, inculcating social values, realization and saving human life.

The Practice

Driven by NSS students.

The social work practice involves the understanding of human development, behaviour and the social, economic and cultural interaction.

Evidence of success

Certificate by District Blood Bank. Photos

Problems Encountered and Resources Required

Maximum students were not perfect for blood donation/less than 50 kg.

Title (2) " Extending support to Health"

Objectives

- health awareness.
- personal hygiene and preventive measures..
- healthy practices.

The Context:-

The students are attracted by junk foods results poor health & performance. To understand the values, the students need to be exposed to various ethical situation like meeting senior citizens, donating Blood and to understand that a single drop of blood counts.

The Practice:-

The students were educated and motivated by free - Eye/ Dental checkup, Female hygiene camp, HIV awareness program.

Evidence of Success:-

Created awareness, knowledge about Health and hygiene. The activities were published in newspapers. The visiting doctors have appreciated.

Problems encountered and resources required:-

Funding,insufficient infrastructure and facilities,hesitant to discuss health issues.

File Description	Documents
Best practices in the Institutional website	https://www.naveencollege.com/portal/category/news/
Any other relevant information	https://www.naveencollege.com/portal/wp-content/uploads/2024/10/Photo-1.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college envisions building the nation and the society through providing quality education and nurturing talent in which modernity blends with tradition. We make our students to take control on the life by using that knowledge and develop overall personality by making them excellent professionals and decent human beings. The college also thrusts on providing education through teaching-learning and promoting active student participation. This process involves class room teaching, project work, assignments, study tours, visit to historical importance etc. The students are taught through ICT technology. They are motivated to attend seminars, workshops etc. The college functions with the beginning of the academic session, preparations are made in advance for the smooth conduction of teaching and learning process. After admission process, teaching begins with the regular conduction of classes. The process is added with library visit. The teachers of the college engaged in preparing the students for competition examination and motivate them. The slow learners are given extra classes. The average pass percentage of all the programmers has also increased in the last five years. Being a govt. college such students are eligible for all privileges given to the students of reserved category.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College offers UG courses in Art's, Commerce and Science and PG courses in Hindi and Geography. This year more than 1000 students are enrolled. The purpose of the college is to provide higher education to students in order to enable them to become a responsible citizen of the country. The college also focuses on extracurricular activities for which it has NSS unit, Red Ribbon and Red Cross Unit. NSS volunteers learn social awareness by involving themselves in activities like plantation, cleanliness and blood donation. Students are encouraged to take part in sports and other activities/events for their all round personality development. Sports events are conducted every year on regular basis so that students may grow well.

This college was established in 2007. The number of students is increasing every year, which shows their satisfaction towards the college .The college administration is doing its best to encourage students to become familiar with technological devices and its function. Extracurricular activities are equally promoted by our energetic teaching staff. Students spend their precious time with books available at library to enhance their knowledge. Students deserve free and fair academic atmosphere at educational institution which is our primary objective.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college adheres to the guidelines laid down by the state government in general and the university in particular. We try best to provide 180 days of teaching in a calendar year.

Special classes are taken if needed. The college adhere to the sports and calendar framed by the university as well as completing the syllabus within the specified period. All programmes are properly scheduled and celebrated in the settled time period. The regular professors and the guest lecturers are engaged in required classes. The college staff also put in extra labour and effort to execute all the activities as per the academic calender.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

04

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution upholds its obligation to society in general and to its students in particular. Hence lectures, seminars, debates, poster making, essay writing, painting competition are held on cross cutting issues like gender sensitization, humanrights, culture enrichment etc. The Botany department in collaboration with the NSS unit of the college is always

conscious of the environmental aspect and each year adds to the plantation of sapling. In community orientation the NSS unit adopts a village every year and volunteers of the unit live there for seven days and aware the villagers about sanitation, hygiene, vaccination, education, central and state government policies etc.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

402

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

402

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	https://www.naveencollege.com/portal/wp-content/uploads/2024/10/feedback-marge.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.naveencollege.com/portal/wp-content/uploads/2024/10/feedback-marge.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1179

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

431

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

STRATEGIES-

1. **ADVANCED LEARNER** - Seminars/ Workshops, Inter-college Event Participations, Guidelines to Competitive Exams, Enterpreunership skills/Startups , Personality Development Classes, Course Based Research etc.

2. **SLOW LEARNER** - Personal Attention, Counselling Sessions, Remedial Classes, Incorporate Audio and Visual Materials, Group Study, Extra Classes , Motivational Classes ,Providing Study Material like syllabus and Question Booklets, Poster Making, Essay Writing And Drawing Competitions etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1179	15

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential Learning Participated Learning Problem Solving
Method Field Visits

Dissertation

Group Discussion

Role Plays

Presentations

Committees and Cell Activities

Case Study

Research Project

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

1. Smart Class Rooms

2. Online And Offline Classes**3. Departmental Lab****4. Departmental Library****5. Seminars****6. Webinars****7. Career Guidance Program****8. Motivational Classes****9. Laptops/Smart Devices**

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)**2.3.3.1 - Number of mentors**

11

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

05

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

01

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

05

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment Internal assessment is continuous, periodic and internal in which assessment is done in relation to certain abilities and skills of the students .. Internal assessment has to be planned at the time of curriculum development and syllabus interpretation. Internal assessment is assessed by the professors of the college and no external teacher/professor is involved in this. Internal assessment demands the outcomethan the abilities and skills of the students. Internal assessment also serves as a basis for professional development. Internal assessment types-

- Unit Tests
- Terminal Tests
- Pre annual Exams
- Internal Exams

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Transparency- At the beginning of the session faculty members inform the students about the various components of the assessment process. During the session the internal assessment test schedules are prepared as per the Affiliated University's Guidelines and communicated to the students well in advance. Answer sheets are shared to the students after assessment. Time-Bound- Assessment within time frame. The institution follows open evaluation system where students' performance is displayed on the Notice Board within time frame. Grievance resolution within stipulated time frame. Efficient-

- Process is structured and well executed.
- Time based approach to resolve grievances.
- Multiple opportunities for grievances redressal.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college has clearly stated learning outcomes of the Programs and Courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

- Learning outcomes of the programs and courses are discussed with students at the end of each topic by the faculty.

-Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students.

-The students are also made aware of the same through Tutorial meetings.

-Workshops have also been conducted for developing the Programme, Educational Objectives and Learning outcomes at college level.

- The importance of the learning outcomes have been communicated in every IQAC meeting and Institutional Committee meetings.

The institution is running Under Graduate (B.A, B.Sc, B. Com) and Post Graduate (M.A. Geography And M.A Hindi) courses for the students. There are 11 subjects in the college viz. English, Hindi, , Political Science, Sociology, Geography, Chemistry, Physics, Botany, Zoology, Mathematics and Commerce. Geography and Hindi Literature was introduced in (2016-17) session.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.naveencollege.com/portal/wp-content/uploads/2022/05/2.6.1-Additional-Information-pdf.pdf
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Programme Outcomes (POs)

-Employment

-Research

- Critical thinking
- Social Awareness and Interaction,
- Political Consciousness,
- Ethics and Responsible Citizenship,
- Awareness and Sensitivity to Environment and Sustainability

-Women Empowerment and Inclusive Education.

Programme Specific Outcomes (PSOs) and Course Outcomes (COs)

- Subjective Knowledge and skill.
- Awareness and sensitivity to local, national and global problems related to deprivation, socio- political issues, gender, environment, discriminatory and exclusionary practices.
- Interest and capacity for research.

- Employment capacity.

Evaluation and the level of attainment

- Internal Evaluation, End Semester /Annual Examinations and personal interaction. Pass percentage between 40% to

65% in the past 5 years. Dropout rate is low.

- Self-financing programmes which centre on topics of gender, environment, human values and skill development.

-Syllabus revision .

-Vibrant NSS.

- Departmental seminars, surveys, presentations, debates, etc. on topics dealing with vital social, political, economic, ethical and environmental . Activities are assessed. The awareness and sensitivity level is good,

- Active participation of students in NSS and activities of departments attests to their sense of Ethical and Responsible Citizenship.

- Achievement level of Women Empowerment and Inclusive Education is excellent considering the percentage of women students in the college, ranging from 55% to 60% in past 5 years.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

173

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.naveencollege.com/portal/wp-content/uploads/2024/10/feedback.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

1.Human Resources: The institute recruits dynamic & highly qualified faculty to mentor and channelize the young minds. Faculties are also encouraged to participate in various skill enhancement programs under govt. schemes.

2.Creating research traditions among faculty members and students.

3.Motivating to undertake minor and major research projects from various funding agencies.

4. Recommend to organize more number of seminars, conferences and workshops.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	NA

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0	
File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0	
File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution has been conducting multiple extension activities in nearby localities and the college. These activities have sensitized students to social issues and help in total personality development and indirectly society as well. The College committee spreading the awareness about environment, pollution, waste management, water conservation, firewood, health and hygiene etc. As a result local people gain the knowledge about different causes, consequences, and solutions to environmental problems. Thus local people committed to increase the forest cover area. In this context the college inculcates social responsibilities and citizenship role among the students by providing platform to participate in extension activities to sensitize them to range of issue around them including environmental degradation, domestic violence, addiction, Traffic awareness etc. Hence engaging students in community-based activities is priorities of the college. Students are getting chance to learn how valuable and

fulfilling it can be given back to others. Swachhh Bharat Abhiyaan is arranged in the village. Rallies are arranged on various issues for the awareness of the villagers. Surveys are made to know the realities of the village. Projects are given to the students to explore their own neighbourhoods.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachhh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

All the departments of the college are being supported via various infrastructural scaffolds. The institution possesses equipments, apparatus, Books, Teaching- aids, Furniture and Fixtures, ICT facilities. Infrastructural enhancements are also done through various other financial resources in the form of UGC grants, Research Projects etc. Also, future needs are identified and supplemented from time to time.

1.13 Well aerated classrooms with proper sitting capacity and electrification. Green boards are installed in all the classrooms.

2. Well equipped UG and PG Laboratories in the college.

3. One smart classrooms for enhancement of teaching learning process.

4. College has a library.

5. 8 ICT enabled classrooms

6. A reading room /Girls' common room

Infrastructural support system for better teaching- learning process available in the college campus also includes:

- One seminar hall with latest multimedia (LCD and Audio) for facilitating presentation during workshops and seminars.
- LCD projector in most of the classrooms.
- Color printers- 01
- Photocopy machines- 03

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Facilities for sports:

- Outdoor games(cricket, football, volleyball kabaddi, kho-kho)and indoor games like Badminton, Table- Tennis, Carom, Chess, Ludo.
- A sports/store room.
- Shoes and uniform facility.
- Separate uniforms for different faculty's players are provided for interfaculty events.
- Provision of TA/DA for State and National events.
- There is a provision for Refreshment and Lunch to participants and staffs for various events.
- Winners are falicitated with mementos/ rewards.
- Mike arrangements, Podium, Banner.
- Annual budget.
- The college has an NSS unit.
- Budget from government for NSS unit.

Facilities for Cultural Activities:

- Social Geathering, Annual Function, Youth Festival.
- Separate budget.

- Separate rooms for boys and girls for preparation of cultural events.
- Refreshment to all the participants, students and staffs for various events.
- Separate in-charges for different events.
- Winners are felicitated with mementos/ certificates.
- Students are motivated to participate in cultural events organized during traffic week, women empowerment, Rajyotsav, inter college competition etc.
- Participants are financially supported in the form of choreographer, dress, transportation etc.
- The college provides TA/ DA. for university /state /national level competitions.

Students are motivated to participate and unveil their talents on special occasions like Republic Day, Independence Day, Gandhi Jayanti, Swami Vivekananda Jayanti etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

09

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

13.74

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has one library room. Library has a huge collection of Text books, Reference books and others books. A visitor record is maintained for students and faculty members, New Arrivals of books are displayed on rack. The library has under closed circuit television (CCTV) surveillance Cameras. The collection includes more than 15000 books. During the last five years 2145 books were bought. The collection of books include documents covering a wide range of subjects from Hindi literature, Geography for P.G., and pure sciences (Physics, Chemistry, Mathematics, Botany, Zoology), arts (Political Sci., Geography, Sociology), commerce and reference books etc. for U.G.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

5.64

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

9

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- New methods of teaching have been adopted by various departments.
- .Teaching is being done using ICT in many departments.
- .To promote this practice the number of ICT classrooms are being increased and WIFI access has been provided to

the students and teaching staff.

- The college has one smart classroom for enhancement of teaching learning process. Computer Labs.
- There is a seminar hall with latest multimedia (LCD and Audio) for facilitating presentation during workshops and seminars.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

20

File Description	Documents
Upload any additional information	View File
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

13.75

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

LibraryThe books and journals are maintained against disfiguring. Book binding, Stock verification, Pest control are done. Library Committee has been constituted for co-ordination in respect of learning resources.

Computers: An adequate number of computers with internet connections and utility softwares are maintained by outsourced technicians and Lab-In Charges.

Classrooms, Conference Hall:Enough seating capacity and LCD projectors.

Laboratory: LaboratoryRecords & equipments are maintained,calibrated and serviced periodically as per the process. Majorrepairing is carried out by external agencies.

Sport equipments: Physical Director looks after the sports facilities and activities. The sports equipments are issued as per the schedule of the events. If any equipment gets faulty,sports director submits proposal for maintenance.

Electrical, Drinking water coolers etc.: Technicians look after maintenance of electrical and water drinking facility.

CCTV, Security etc: CCTV security system with LCD projectors.

Maintenance of other support systems: Cleanliness of corridors,Sanitization washrooms,classrooms, laboratories,Overhead water tanks, Water coolers and premises is done by external agencies.

Inspection before start of every session:-

- Classroom facilities -lights,fans, LCD projector,sound system,internet connections.
- Computers, Printers.
- Stocks
- Facilities like toilets, classrooms, corridors.
- Specific needs of the students and staffs.
- Sports equipments , ground, courts and indoor games facilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

786

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

786

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

8

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

02

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

03

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has a student council. As per the guidelines laid down by the state higher education department every year. Student council is constituted through election or nomination as the case may be. The council looks after the academic and extra curricular needs of the student. The major events that the council organizes are the college fresher's and annual college fest. Besides that the council organizes various seminars pertaining to student personality development, environmental awareness etc. throughout the year. It is the duty of the council to listen to the grievances of the students of the college and take appropriate action for the same. The council helps in class teaching, academic activities, cultural activities, sports, environmental issue. They work hard and coordinate with the various officers in charge of the committees of the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

56

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has no Alumni Association and there is no any contribution by the Alumnus for the development of the institution through financial and/or other support services.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION

To empower the girls by providing them higher education. The institution helps these deprived lots to bring them out of ignorance and darkness and lead them to a bright future. To equip students with the knowledge, skill, independent and values that are necessary for sustaining one's balance between a livelihood and life by providing an effective, supportive, safe, accessible and affordable learning environment.

MISSION

1. To empower students of diverse backgrounds and varied aspirations.
2. To endow with opportunities through innovative and flexible learning.
3. To effect and sustain a student centric culture.
4. To enable the students towards sustainable development..
5. To improve speaking skill in English.

Reflective Governance:

The empowered team of the college involves Principal, convener of different committees, Teaching & non-teaching staff, IQAC committee, student representatives, and JBS. These ensure proper functioning of the policies, rules and action-plans. Examination, NSS, library, sport, career -counseling cell, cultural, literacy, anti-ragging, RUSA , UGC, disciplinary, scholarship & grievance redressal committee etc. to support the vision and mission of the college.

Regular meetings with HoDs and faculties. The teaching-progress is checked monthly. Monitoring of class room activities by CCTV .Plans are implemented by Principal with finance committee. Financial requirements are proposed by committees, Principal /JBS committee approves it.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- The head of the institution guides the faculty at every

step by providing effective leadership to all the committees work under his supervision and he keeps giving suggestions for policy implementation and its improvement from time to time.

- All the plans and faculty improvement programme are made through the Principal.
- The IQAC has been established under the head of institution and teaching staff which monitors and evaluates policies.
- Organising various activities like-career guidance, student motivational programme, skill development programme, social activity programme etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- The main aspects considered for implementation are infrastructure development like, new class rooms, auditorium, laboratory, boundary wall, library building, etc.
- A massive awareness drive was undertaken through village awareness programme on various problem like AIDS, blood donation, prohibition of chewing tobacco ,smoking, drinking liquor, voter awareness rally , cleanliness programme, road safety programmes etc.
- We trying to open new PG courses like, Sociology, Political Science , Commerce ,Chemistry, Botany, Zoology, Mathematics in our college.
- Social change is a universal process. It is found in all societies and all stages of social evolution. Keeping in view of bringing a change in society and nation building the institution felt the need of producing responsible and sensitive citizen.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Principal is head of the college who is appointed by the Department of Higher Education, Government of Chhattisgarh. The principal has to follow the orders of Higher Education Department, Govt.of Chhattisgarh and Hemchand Yadav University Durg, MHRD, UGC, and the District Magistrate. The principal is assisted by the teaching and non teaching staff. Different committees under the head of faculty members have been formed to carry out the different tasks and duties in the college. The different committees are Admission Committee, Anti-ragging Committee, Internal exam Committee, etc. Apart from this Examination in-charge, Nodal officer for AISHE, NAAC, SVEEP and Red Ribbon Club, Student's in-charge, Programme officer for NSS, UGC In-charge etc. The office staffs carries out the admission process, scholarship, enrolment of the students in the university, distributing mark sheet and TC, drinking water, cleaning of the classrooms, maintenance of college campus etc.The administration setup is decided by the state government.The service rules are governed by the general government rules followed by the Chhattisgarh Government employees. The promotion rules of non-teaching staff are in accordance with the state government rules. In the promotion of teaching staff, state government follows UGC rules.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above
File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File
6.3 - Faculty Empowerment Strategies	
6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff	
<p>The welfare measures are as same as applicable to all other state government employees.</p> <p>Following are the main existing effective welfare measures for Teaching and Non-teaching staffs:</p> <ol style="list-style-type: none"> 1..GPF/CPF/DPF benefits- for provident fund. The advance can be taken for various purposes like festivals,children's education, Marriage, for Construction of house or the purchase of vehicles. 2.Rule of Medical reimbursement for teaching staff as per government law. Non teaching staff got fixed medical allowance. 3The teachers staff can also avail fellowship programmes of UGC, with the support of the state government and the college authorities, to pursue research. 4.Medical leave, Maternity leave, Fraternity leave for eligible members. 5. E.L. -Earned Leave. 30 days for non teaching staff and 10 days for Teaching staff in a year. 6.Summer and Winter vacation for teaching staff. 	

7. Thirteen Casual Leave and Three Optional leave in a year. As our college is situated in tribal region there is provision of extra 7 Days Project CL and 10 days Project EL.

8. Rule of Medical reimbursement for teaching staff as per government law. Non teaching staff got fixed medical allowance.

9. GIS benefits - for group insurance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- College has performance based appraisal system for teaching and non-teaching.
- The head of the departments are instructed to assess the

performance of the faculty member and report to the Principal orally from time to time.

- The Principal himself observes the day to day working of the staff and then evaluate each of the matter the end of each academic session on the basis of their self assessment forms.
- Principal also receives the confidential reports from the faculty members.
- The Principal takes steps to improve the faculty on the basis of review and evaluation.
- The out come of such a system is quite encouraging. The teachers have become aware of the significance of their work like teaching, learning, extension activities, research and academic contribution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit:-

- The internal financial accounting is done every month.
- The internal audit committee conducts regular inspection of income expenditure and assures the implantation of purchasing rules and regulations made by the government.
- A report of the monthly expenditure is prepared and sent to directorate of higher education.

External Audit:-

- The financial transaction of the college is of several types. The funds are - Janbhagidari funds, Exam funds etc.
- The audit of the above funds is not done in year 2022-23 by Chartered accounted or by the auditor appointed.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- All financial matters for collection and salary are supervised and taken care by the Principal.
- The established expenditure of the college including salary and other expenditure is meted out by the department of higher education, government of Chhattisgarh for which an estimated budget is sent to it.
- Janbhagidari samiti funds are utilized for the benefit of the students.
- Payments is done only if authorized by the Principal.
- Most of the payments are done through cheques, RTGS and bank draft.
- Examination funds are also utilized judiciously.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- Keeping in view the vision of the college is to provide quality education and prepare the under privileged students from rural and urban areas to meet the challenges of education by equipping them with knowledge and skill in their chosen field .The IQAC has been constituted as per the guidelines specified by the NAAC.The IQAC of the college endeavours to provide high quality teaching-learning experiences and enhances a culture of quality consciousness in all processes of teaching-learning and administration. The committeeregularly meets with the students/teachers/stakeholders to discuss about various issues and matters related to quality of all internal matters of the college.The IQAC ensures timely submission of Teaching plans, Mentoring records, Records of Remedial classes by faculty members and Annual Planners by the teachers.To achieve the above objectives, the faculty members make use of internet, LCD projector, mobile, PPT etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The following measures have been taken by IQAC to improve the teaching:-

- Learning: the IQAC evaluates the teaching learning process through the students feedback and with the help of the departments.
- New methods of teaching have been adopted by various departments.
- Teaching is being done using ICT in many departments.
- To promote this practice the number of ICT class rooms are being increased and WiFi access has been provided to the students and teaching staff.
- The Principal conducts meeting of the staff council to review the overall performance of the college and the departments and present the perspective plan to improve the prospective performance
- The college reviews the results and academic activities of the college.
- The Principal finally reviews and make decision regarding its further implementation

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution is committed to provide a safe environment for all the girl students by taking steps to address gender equality in the campus. Compound wall, CCTV, Sexual harassment committee, Girls' common room are some of the facilities provided to the girls students.

A. Safety and security:- To ensure the safety and security of the students, CCTV cameras have been installed at the entrance and every corner of all the building blocks in the college. The college has set up the women's cell for the girls in which the women staffs and the members of the committee give attention focused on the protection of girls in the premises of the institution.

B. Counseling:-The teachers of the college personally counsel the students for their personal, family, economic and psychological problems.

C. Common Rooms:- Girls common room is provided to female students.

Other relevant information:- Help desk is available in our college where relevant information is provided to the students on matters pertaining to admission, exam, fees, scholarship, etc.

File Description	Documents
Annual gender sensitization action plan	NA
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	NA

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college is taken a step to the proper management and disposal of waste on the campus.

- **Solid wastemanagement:-** The solid waste like plastic, card board packing material, glass, etc. are collected in the dustbin of the college and disposed by cleaners and peons.
- **Liquid waste management:-** Liquid waste are disposed by cleaner and peons.
- **Biomedical waste management:-** Nil
- **E-waste management:-** Out dated electronic equipment is placed in a specific room till these are handed over the local e-waste collector. E-waste are collected and disposed through proper agency.
- **Waste recycling system:-** Nil
- **Hazardous chemicals and radioactive waste management:-** Radioactive chemicals arenot used in practicals. Some of

hazardous chemical is diluted by water and disposed. The liquid wastes from the science laboratories are collected carefully into containers and disposed with caution far away from the college campus in a non-habited area.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college celebrates the different festivals with joy being a large country with large population we present different states, religions, cultures. Through activities students get acquainted with the different cultures of our nation and help to develop tolerance and harmony towards cultural, regional linguistic and also communal, social, economic and other diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- Our college provides human dignity, equality, social justice, human rights, and freedom, respect of constitution in the national life. The whole country is governed on the basis of the rights and duties enshrined in the constitution of India.
- Every year Republic Day is celebrated on 26th January by organizing activities, highlighting the importance of Indian constitution day celebrated on 26th November . Independence day is also celebrated every year to highlight struggle of freedom and importance of Indian

constitution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	https://www.naveencollege.com/portal/wp-content/uploads/2024/10/Photo-1.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- **International Yoga day:- Celebrated with the staff and local bodies' members.**
- **Independence day- Celebrated with the students and staff**

by hosting the National Flag and reciting the National Anthem.

- Teacher's day- Teachers addressed the student and delivered lectures on the philosophies of Dr. Radhakrishnan.
- NSS Day- The NSS officer and NSS students organized the day.
- Gandhi Jayanti- Teachers delivered a lecture on swatch bharat abhiyan which was followed by a rally conducted by the student members of NSS and all students.
- Sardar Vallabh bhai Patel Jayanti- is celebrated as national unity day on 31 october.
- Constitution day -Celebrated on 26 November. The objective of the program is to inculcate constitutional obligations, awareness andto sensitize the students about importance of constitution..
- World Aids Day - Celebrated on 1 December in our college. The objective of the program is to aim to unite in the fight against HIV and to aware the people.
- Swami Vivekanand Jayanti (Youth Day)- National Youth day is celebrated on 12 January.
- National Voters day-Celebrated by all the students of college and rally organized on 25 January.
- Republic day- Celebrated with the students and staff by hosting the National Flag and reciting the National Anthem

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title (1)

"Social work of Blood "

Objectives

Awareness/ social work/ ultimate welfare to humanity.

The Context

To create an environment where the students can realize the importance of community welfare, inculcating social values, realization and saving human life.

The Practice

Driven by NSS students.

The social work practice involves the understanding of human development, behaviour and the social, economic and cultural interaction.

Evidence of success

Certificate by District Blood Bank. Photos

Problems Encountered and Resources Required

Maximum students were not perfect for blood donation/less than 50 kg.

Title (2) " Extending support to Health"

Objectives

- health awareness.
- personal hygiene and preventive measures..
- healthy practices.

The Context:-

The students are attracted by junk foods results poor health & performance. To understand the values, the students need to be exposed to various ethical situation like meeting senior citizens, donating Blood and to understand that a single drop of blood counts.

The Practice:-

The students were educated and motivated by free - Eye/ Dental checkup, Female hygiene camp, HIV awareness program.

Evidence of Success:-

Created awareness, knowledge about Health and hygiene. The activities were published in newspapers. The visiting doctors have appreciated.

Problems encountered and resources required:-

Funding, insufficient infrastructure and facilities, hesitant to discuss health issues.

File Description	Documents
Best practices in the Institutional website	https://www.naveencollege.com/portal/category/news/
Any other relevant information	https://www.naveencollege.com/portal/wp-content/uploads/2024/10/Photo-1.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college envisions building the nation and the society through providing quality education and nurturing talent in which modernity blends with tradition. We make our students to take control on the life by using that knowledge and develop overall personality by making them excellent professionals and decent human beings. The college also thrusts on providing education through teaching-learning and promoting active student participation. This process involves class room teaching, project work, assignments, study tours, visit to historical importance etc. The students are taught through ICT technology. They are motivated to attend seminars, workshops etc. The college functions with the beginning of the academic session, preparations are made in advance for the smooth conduction of teaching and learning process. After admission process, teaching begins with the regular conduction of classes. The process is added with library visit. The teachers of the college engaged in preparing the students for competition examination and motivate them. The slow learners are given extra classes. The average pass percentage of all the programmers has also increased in the last five years. Being a govt. college such students are eligible for all privileges given to the students of reserved category.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- Installation of tin shed for the fee counter and water cooler.
- To write a letter to the Higher Education Department to increase seats of UG classes.
- To start canteen facility for the students.
- To upgrade UG Classes into PG classes.
- Demanding a Playground from administration.
- To write a letter to the administration for the Post matric Boys' and Girls' Hostel.
- Restoration of non-functional computers and printers .
- Constructions of Help-Desk, Slider Window installation at Botany Lab, Electricity repairing.
- Construction of Flower Bed.
- Course based wall painting & Quotation writing.
- Construction of Ramp to facilitate DIVYANGJAN.

- To form and register ALUMNI COMMITTEE.